

Exchange Student Guide



Lajeado, 2018



Brazil

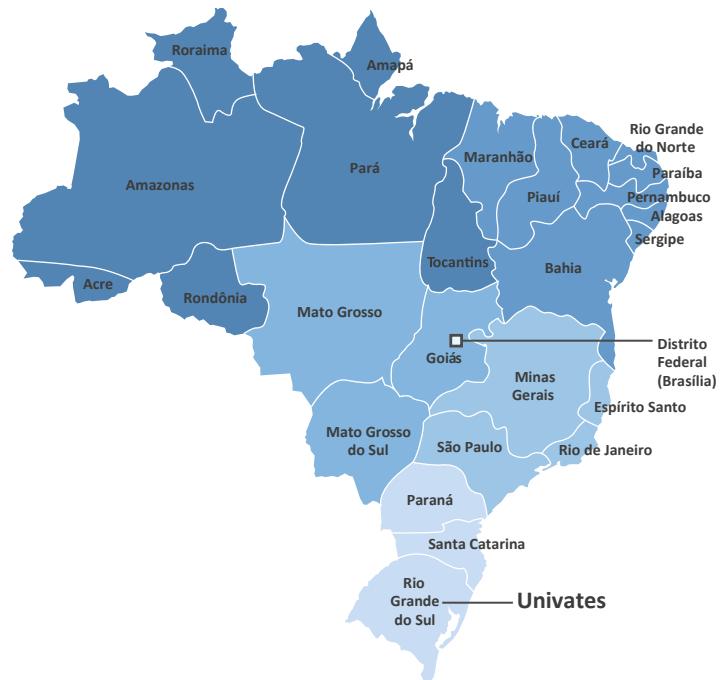
Brazil, officially Federative Republic of Brazil, is the fifth most populous country on Earth. It is the only Portuguese speaking country in Americas.

Brazil is divided into five major regions (North, Northeast, Central-West, South and Southeast), 26 states and a Federal District, where Brasília, the capital, is located.

Brazilian Culture

Colonised by Portugal over 500 years ago, Brazil is also influenced by European, South American and African traditions, brought by the immigrants.

The North and Central-West are strongly influenced by indigenous traditions, whereas in the Northeast, the African culture is more clearly noticed. The Southeast is a culturally diverse region as a result of the coming of African, Italian and Japanese immigrants. The South is largely influenced by German and Italian cultures.



Regions and states of Brazil

- Area code: +55
- Population: 198.7 millions
- Country's currency: Real (R\$)
- Government: Presidentialism, Federative Republic

- North
- Northeast
- Central-West
- Southeast
- South



Rio Grande do Sul

Rio Grande do Sul (RS) is the southernmost state in Brazil, bordering Santa Catarina (north), the Atlantic Ocean (east), Uruguay (south) and Argentina (west). Porto Alegre is the state's biggest city and the capital.

Gaúcha Culture

Gaúcho is someone who was born in Rio Grande do Sul. Once you are in Rio Grande do Sul, you may clearly notice the distinctiveness of its culture, cuisine, traditions and lifestyle, comparing to other parts of Brazil.

Expressions you will surely hear:

Bah: It is the most typical expression among the gaúchos and is used in various occasions. Depending on your intonation, it may express happiness, sadness, surprise, anger.

Tchê: Expresses surprise; used as way of attracting someone's attention.

Guri/Guria: A young boy or girl.

Pila: Money, reais.



Temperature Variations

- ☀ Summer: 21st of December – 21st of March between 25 °C and 40 °C
- 🍁 Autumn: 21st of May – 21st of June between 10 °C and 25 °C
- ❄ Winter: 21st of June – 23rd of September between 0 °C and 20 °C
- 🌸 Spring: 23rd of September – 21st of December between 15 °C and 30 °C



Mate

Mate is a typical drink from RS consisting of hot water and yerba mate served in a natural gourd/cup. The water is drunk through a metal straw called bomba. It is traditionally shared with friends.



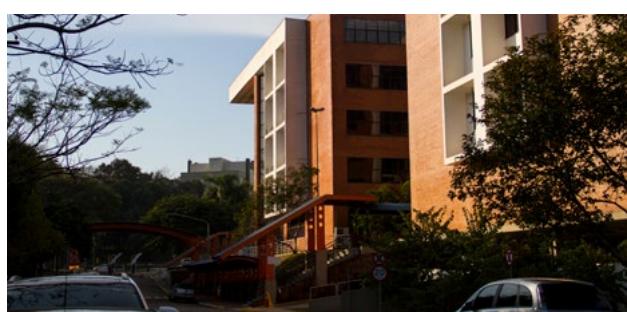
Lajeado

Lajeado is in the central east area of Rio Grande do Sul, in Vale do Taquari, a region which consists of 36 cities. Alongside Lajeado, there is River Taquari, which separates it from nearby town Estrela.

Lajeado is 90 Km² and borders Arroio do Meio and Marques de Souza (North), Santa Clara do Sul and Cruzeiro do Sul (South), Estrela (East) and Forquetinha and Santa Clara do Sul (West). 265 people live in rural areas, whereas 71.216 people live in the city, so Lajeado is home to 71.481 people altogether.

Univates

University of Vale do Taquari - Univates is a private, non-profit higher education institution that is constantly seeking to offer the best to its community, guided by the ideal of a university as a centre for the expansion of the boundaries of knowledge for the economic development of Vale do Taquari and for the benefit of the local community. With more than 13,000 students, the campus covers a building area of 80,000 m² altogether.



Common destinations from Lajeado

| In Rio Grande do Sul | | In Brazil | | Abroad | |
|----------------------|--------|-----------------------------------|----------|------------------------|-------------------------|
| Porto Alegre | 120 Km | Florianópolis (Santa Catarina) | 550 Km | Assunção (Paraguay) | 1.100 Km |
| Gramado | 170 Km | Curitiba (Paraná) | 650 Km | Buenos Aires | 1.250 Km (Argentina) |
| Santa Cruz do Sul | 65 Km | São Paulo (São Paulo) | 1.100 Km | Montevidéu | 900 Km (Uruguay) |

Cost of living in Lajeado

| Products | R\$ | Products | R\$ | Products | R\$ |
|----------------|-------|-------------------|------|----------------|------|
| Milk (1 litre) | 2,60 | Water (1.5 litre) | 2,30 | Coke (2 litre) | 6,00 |
| Bread (1 kg) | 8,00 | Rice (1 kg) | 3,80 | Coffee (50g) | 3,00 |
| Meat (1 kg) | 15,00 | Beans (1 kg) | 6,00 | Bus ticket | 3,40 |



Application documents

For information about application documents, international exchange students who want to study at Univates should contact the Department of International Relations of their universities.

Visa

For more information about visa, please check [Portal Consular](#).

Arriving at the airport

Upon arriving at Salgado Filho Airport, in the city of Porto Alegre, the student must take a bus to the city of Lajeado, or look for the designated driver of Univates who will take him/her to the destination. Univates offers transportation service airport - Lajeado, two times during Reception Week. The dates are defined by the International Office and this information is passed on to students beforehand. Students who are from institutions that offer this kind of service will have priority.

Transport Airport - Lajeado

Upon arriving at the airport, there will be a driver from Univates waiting for the student in a place previously agreed upon, with a poster indicating the student's name, for easy identification. The driver will take them to the apartment reserved for foreign students or to the International Relations Office - DRI, depending on the time of arrival. The delivery of the keys will be agreed in advance.

Bus transport to Lajeado

Upon arriving at the airport, the student must either look for a taxi or use transportation applications (eg Uber, Cabify, 99POP) or aeromóvel, and go to the bus station of Porto Alegre. There he/she must request a ticket in a semi-direct or executive bus to the city of Lajeado.

Arriving in Lajeado

When arriving in Lajeado, the student have to go, as soon as possible, to the International Relations Office, that will welcome the new students, hand them their keys and give them any extra information.

Open from Monday to Friday, from 7:30 am to 6:00 pm.

* Open until 10:30 pm on Wednesdays.





Accommodations

Univates provides foreign students and teachers airy, furnished and comfortable accommodations, so guests can make the most out of their staying. Located in front of Univates, in a very convenient area and near the downtown (see map on the last page), it has enough room for 32 people.

Students should bring bed sheets and towels.

Monthly rent is R\$ 450,00, for students with no Residential Bursary.

The rooms are shared between two or four people, depending on the apartment in which the student will be housed.

The students are allowed to stay in the residence until the end of the classes. After this they must leave the place immediately.

It is allowed to stay in the residence since the beginning of the reception week, only. If the student arrives before it, he needs to find another place to stay during these days, and bear the expenses.

Accommodations have:

- Furniture;
- Electrical appliances;
- Kitchenware;
- Free Wi-Fi;
- Cleaning services of shared areas;

- Air conditioning;
- Balcony;
- Intercom;
- 24-hour monitoring.

Distances

| | |
|--------------------------------------|--------|
| Supermarket (Imec) | 800 m |
| Av. Senador Alberto Pasqualini, 1760 | |
| Drugstore (São João) | 1,3 km |
| Av. Senador Alberto Pasqualini, 1315 | |
| Downtown | 2,5 km |
| Rua Júlio de Castilhos | |
| Hospital | 2,8 km |
| Av. Benjamin Constant, 881 | |
| Bus station | 3,9 km |
| Av. Presidente Castelo Branco, 42 | |

Meal Allowance

The meal allowance must be collected at the Office of Financial Affairs. It is paid as a check, which must be exchanged for money in any bank.

It is only available for students from partner institutions when previously and formally agreed.





Cadastro de Pessoa Física

The *Cadastro de Pessoa Física - CPF* is the registry of all citizens in the Brazilian Revenue Service. For foreigners who come to Univates, this document is mandatory, and it must be issued through the Consulate in the country of origin (free of charge) or in the Post Office (there is a fee of R\$ 7.00), when the student is in Brazil. With CPF, it is possible, for example, to open a bank account, make purchases and use the Brazilian health system.

Registration at the Federal Police

Foreign students must register as foreign citizens and apply for their Brazilian ID card for foreigners, up to 30 days upon arriving. They should take their passport and visa application form to the International Relations Office (DRI) of Univates, register on the Federal Police website, pay the visa application fees and take the following documents to Santa Cruz do Sul Police Department, on a previously scheduled time:

- Original passport and copy of all used pages;
- Two ID size photos;
- Landing card (original and a copy);
- Visa application form (original);
- Visa application fees receipt;
- Registration request form.

Check bus timetable to Santa Cruz do Sul on www.rodoviarialajeado.com.br.

The Brazilian National Health System

The Brazilian National Health System (SUS) guarantees free public healthcare in hospitals and health centres.

Overseas students should have their CPF for medical assistance in the Brazilian National Health System.

Brazilian Buddy

In order to promote integration between the community and exchange students, Univates offers the Brazilian Buddy program. For each student is assigned at least one buddy, aiming a cultural exchange and improvement of the Portuguese language. In addition, the students receive daily and academic information in order to facilitate the process of adaptation in Brazil and in our city.

Partnership with Hospital Bruno Born

Foreign students may benefit from reduced fees for medical consultations, examinations, surgeries, emergency medical services and emergency call of specialist. Bruno Born Hospital is located at Lajeado's Downtown.





Disciplines

It's the foreign university's responsibility to inform the International Relations Office of Univates about the disciplines their students want to enroll on. As soon as the disciplines are received, it is done an evaluation of possibility and availability.

It is highly recommended that students contact the International Relations Office of Univates, before the starting of classes, to check the situation of the disciplines.

Students who would like to change or cancel their disciplines may request it to DRI up to two weeks from the beginning of the classes.

Academic Information

Evaluation System

The minimum passing score for each discipline is 6,0.

Attendance

Students should have a minimum of 75% attendance per subject, in order to be approved.

Disciplines in English

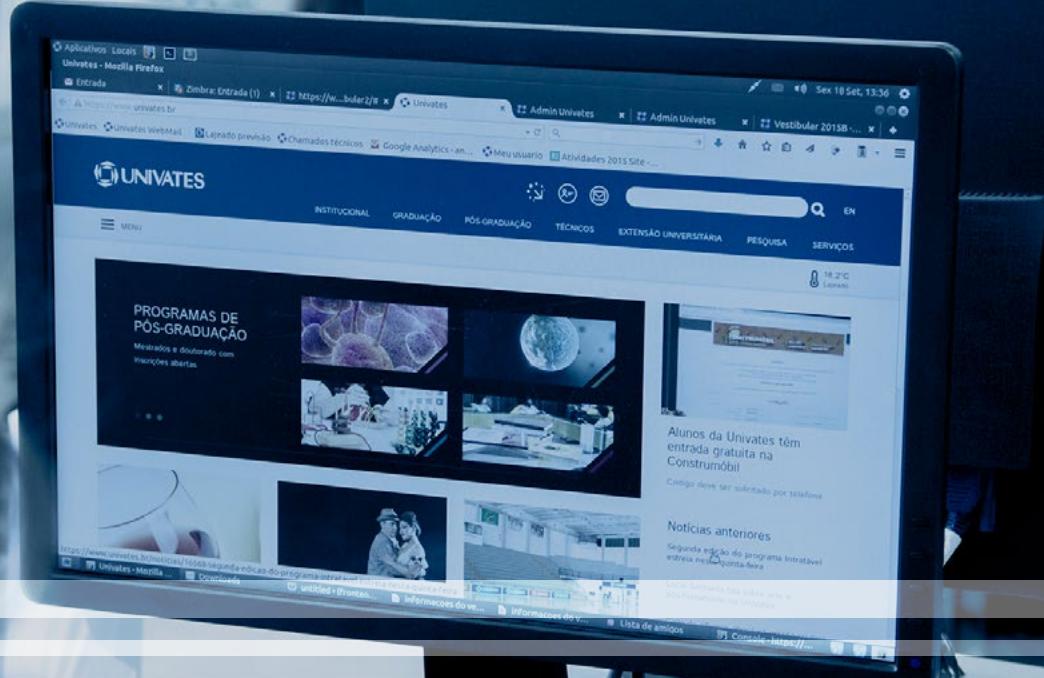
Univates offers, for all students, disciplines taught entirely in English, in all areas of study. These are offered every semester, by fully qualified teachers, allowing the students to have pleased and understandable classes.

Portuguese for foreigners

Overseas students may benefit from free Portuguese classes at Univates. The 60 hours course aims to introduce students to Portuguese and to the Brazilian culture and help them get familiar with the new environment.

Academic Calendar 2018

- 12/02** Internal Holiday (Carnival)
- 13/02** National Holiday (Carnival)
- 15/02** Start of first semester classes
- 30/03** National Holiday (Holy Friday)
- 31/03** Internal Holiday (Holy Saturday)
- 21/04** National Holiday (Tiradentes)
- 1º/05** National Holiday (Labour day)
- 31/05** National Holiday (Corpus Christi)
- 1º/06** Internal Holiday
- 02/06** Internal Holiday
- 12/07** End of classes of first semester
- 24/07** Start of second semester classes
- 07/09** National Holiday (Brazil's Independence Day)
- 20/09** State Holiday (Revolução Farroupilha)
- 12/10** National Holiday (Nossa Senhora Aparecida)
- 13/10** Internal Holiday
- 15/10** Internal Holiday (Teacher's Day)
- 31/10** Local Holiday (Reforma)
- 02/11** National Holiday (All Souls Day)
- 15/11** National Holiday (Proclamation of the Republic)
- 22/12** End of classes of second semester.



Institutional Card

The institutional Card is a card used for all internal services, given to everyone that has connection with the institution. The card is necessary to access the Library, the Cultural Centre, to register the presence on lectures, besides working as academic ID.

In order to issue the Institutional Card, the DRI team will accompany the student to the Unicates Attendance Service.



E-mail and password

Upon withdrawal of the Institutional Card, the student will register his/her password. It will be used for all accesses, such as the Library, e-mails and academic systems.

Besides this, all the students get an institutional e-mail, for personal use.

Academic System - Universo Unives

Universo Unives is a system where the student can find all the on-line services:

Frequency and Grades: You can check your frequencies and grades.

Historic: You can check your grades historic.

Protocols: Protocols can be opened on-line. If a protocol is not available through the system, it will be necessary to open it at the Student Services Department.

Certificate: Enrollment, frequency and grade certificates can be given freely.

Data updates: The address, telephone, e-mail and documents can be updated.

Assistance Schedule: You may schedule psychological and psychoeducational assistance, speech therapy, tutoring in many disciplines, etc.

Moodle

Through the moodle, (*Univates Virtual*) teachers send the materials and ask for works, during the semester.

Computer Labs

How to use, what are the rules, how to see which lab is available?

www.univates.br/univates-tech/laboratorios



The Cultural Centre

With about 10.000 m² of built area, this iconic architecture complex houses the Library, with space for 300.000 books, the Theater, with 1.176 seats, special rooms and a recreation area.

The Library

Univates Library has a remarkable reputation in the use of identification technology. Our self-service system, with touch screen computers, tablets and notebooks, allows students to get books and return them to the library more easily and independently.

Open:

Monday to Friday - from 07:30 am to 10:45 pm;

Saturday - from 07:30 am to 05:00 pm.

Offered Services:

- Help finding books, renewing books and reserving books;
- Extended loans;
- Inter-library Loans;
- Access to E-books database;
- Guidance on standard academic writing;
- Loan of Chromebooks.

Renewing books

Unlimited if you renew at the library, unless they have been reserved by another library user; five consecutive times for online reservation, unless they have been reserved by another library user.

Reserving books

It is possible to reserve books that are borrowed by other library users. The book will be available after the student receive an e-mail confirming it.

Damaged or lost material

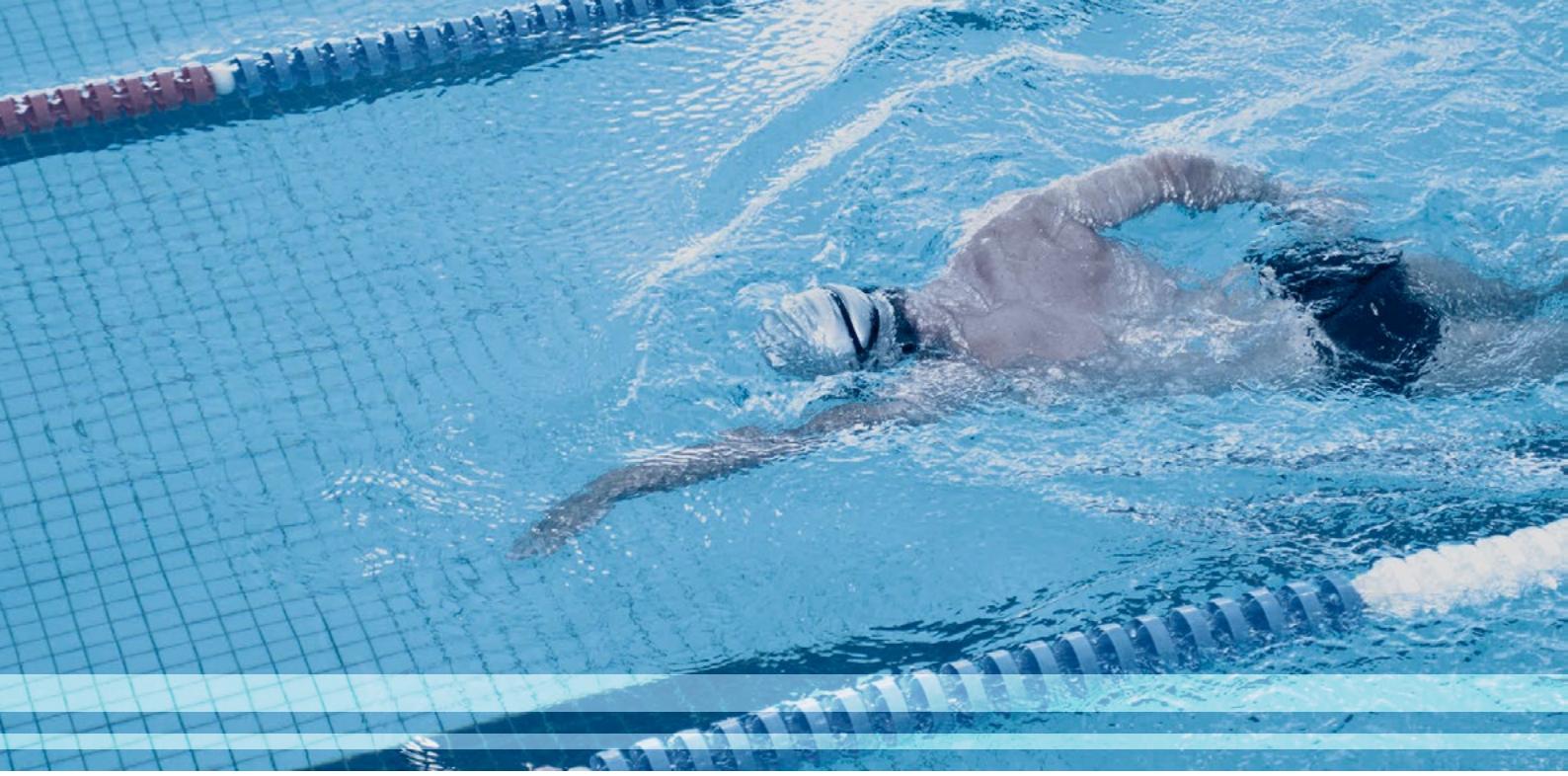
If an user damages or loses a book, he/she will be charged a new original copy of the same title, writer, year and edition (or more recent edition), that should be replaced in 20 days.

Inclusion of a penalty, blocking the user to take or renew any material until the copy is replaced.

Returns, fines and notices

Books must be returned by the due date to the Library. Overdue books will incur fines, including weekends and holidays.





Services and Facilities

Sport Centre

Exchange students have a 40% discount in all modalities of athletics facilities available at Univates Sport Centre. For more information, please visit our website www.univates.br/esporte-e-saude.

Subscriptions and cancellations must be done at the Student Services Department.

Univates Virtual Tour

Enjoy a full 3D virtual tour through our facilities, from the comfort of your armchair. Walk around the campus, view our infrastructure in very realistic images and see our laboratories in panoramic images.

The project was entirely and fully developed by the Department of Marketing and Communication.

Take the virtual tour on www.univates.br/tourvirtual.



Bicivates

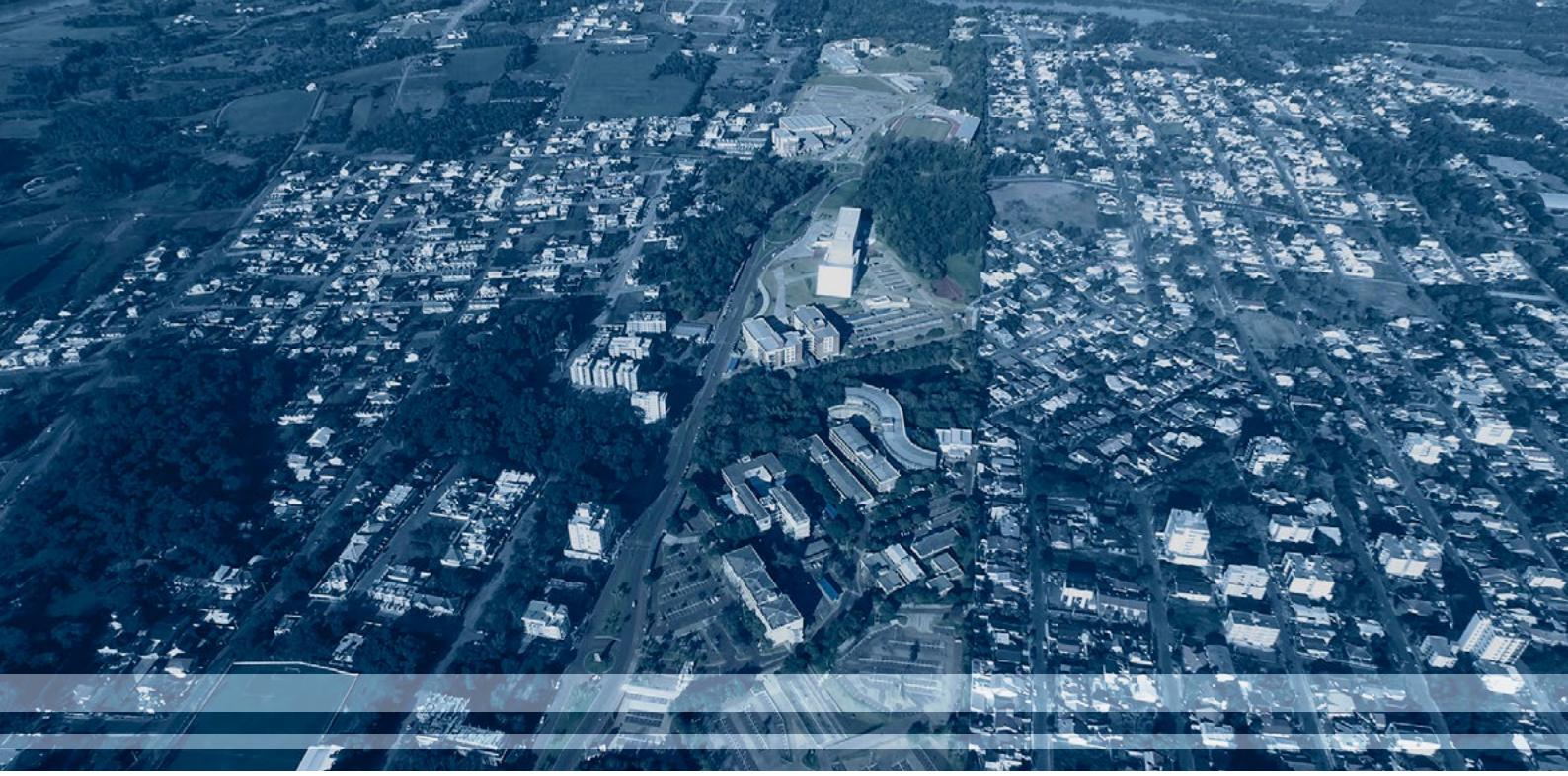
120 bicycles are available for free use of students and staff members at Univates. The bicycles are located in stations and can be used as an alternative to get around the campus.

Univates Languages

Learn a foreign language from qualified teachers. Exchange students have 15% discount in German, Spanish, French, English, Italian, LIBRAS (Brazilian Sign Language) and Mandarin.

More information at Secretaria de Extensão, room 110, building 1.

Website: www.univates.br/extensoao.



Useful numbers

| | | |
|---|-------|----------------|
| International Relations Office - Univates | _____ | (51) 3714-7019 |
| Ministry of External Relations | _____ | (51) 3228-6326 |
| Fire Department | _____ | 193 |
| Hospital Bruno Born | _____ | 192 |
| Police Department | _____ | 190 |
| Federal Police | _____ | (51) 3717-9000 |
| Salgado Filho Airport | _____ | (51) 3358-2000 |
| Lajeado Bus Station | _____ | (51) 3011-3911 |
| Porto Alegre Bus Station | _____ | (51) 3228-0699 |

Notes

Unicates Campus Map



1 CLASSROOMS AND LABS

1A CAFETERIA

2 OFFICES

3 CLASSROOMS AND AUDITORIUM

4 CLASSROOMS AND HYDROMETEOROLOGICAL INFORMATION CENTER

5 UNIANÁLISES

6

7 CLASSROOMS, LABS AND AUDITORIUM

8 CLASSROOMS, LABS AND NATURAL SCIENCES MUSEUM

9 SOCIAL CENTER, ADMINISTRATION AND BANK AG

10 WAREHOUSE

11 CLASSROOMS, LABS AND AUDITORIUM

12 CLASSROOMS AND LABS

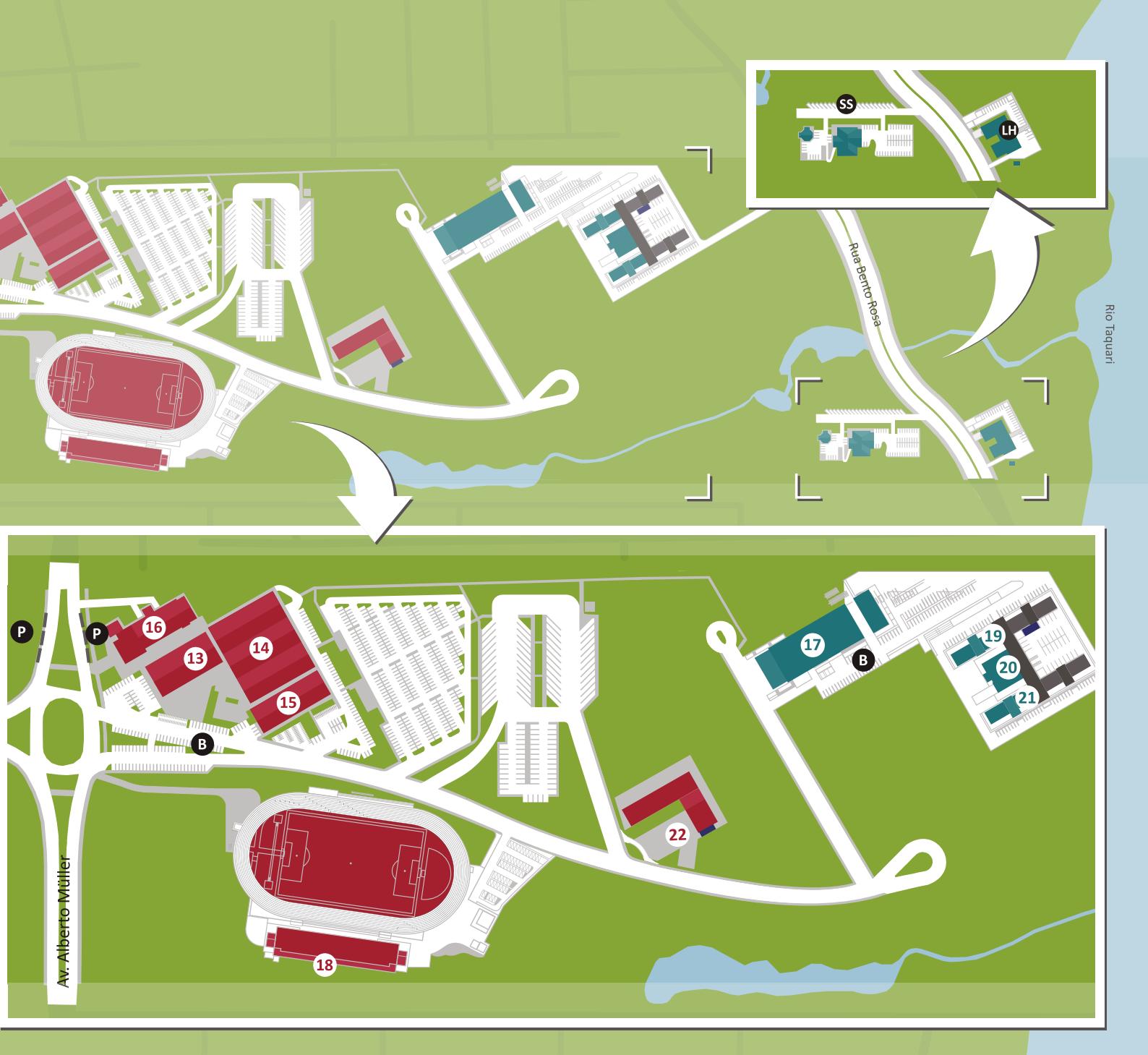
13 SPORTS CENTER - POOLS AND PHYSIOTHERAPY CL

14 SPORTS CENTER - GYMNASIUM

15 SPORTS CENTER - ARTISTIC GYMNASTICS CENTER

16 CLASSROOMS, LABS, AUDITORIUM AND CLINIC

17 CLASSROOMS AND LABS



- GENCY
- 18 OLYMPIC STADIUM
- 19
20
21 TECNOVATES
- 22 CLINICAL CENTER
- A AMPHITHEATER
- B BICYCLE STOPS
- P BUS STOPS

- C CULTURAL CENTER - THEATER AND LIBRARY
- LH HABILITIES LAB II
- SS SEAT
- RI ACCOMMODATION FOR EXCHANGE STUDENTS
-
- SECTOR A
- SECTOR B
- SECTOR C
- SECTOR D



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